

DIVERSE SPACES FOR DIVERSE EVENTS

Sunshine Coast Council Venue 114

Pandemic Protocol COVID-19

Venue 114 has incorporated additional protocols and guidelines in order to operate Council owned facilities during the COVID-19 pandemic. These protocols will be updated accordingly as directed by Queensland Government and are approved by Sunshine Coast Council.

Venue 114 has an approved [Statement of Compliance](#) operating under *Stage Queensland's A COVID Safe Plan for Queensland's Live Performance Venues / Theatres*.

Sunshine Coast Council and Venue 114's number one priority is maintaining the safety of council employees, hirers and the community whilst preventing further spread of COVID-19.

Hirers of Venue 114 should recognise it is their responsibility to ensure that they adhere to the protocols set out in this document and that any additional requirements for their specific activity are met as detailed in the [QLD Public Health Direction](#). For state-wide information and advice about COVID-19, including the latest roadmap to easing restrictions, visit the [Queensland Government's Unite & Recover website](#).

On arrival to Venue 114 event organisers and attendees will ensure the following protocols are met:

Access requirements

- You don't have any symptoms associated with COVID-19 (e.g. fever, cough, sore throat, shortness of breath, sneezing/runny nose or loss of sense of smell)
- You don't have COVID-19 or are waiting for result of COVID-19 test
- You haven't been in contact with any known or suspected cases of COVID-19 in the past 14 days
- You have not returned or been in contact with anyone else who has returned, from overseas or a hot spot within Australia in the past 14 days
- Wearing a mask is recommended (although not mandatory or provided by Venue 114)

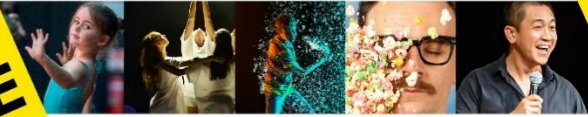
Physical distancing and gatherings numbers

Social and physical distancing is one way to slow the spread of COVID-19. Queensland Health advice is to keep a distance of 1.5 m from others where possible as an effective measure and is to be observed.

Venue 114 is following an approved COVID Safe Industry Plan and the Industry Framework for COVID Safe Events. The venue occupancy is currently calculated as one person per 2 square metres; or up to 100% of seated venue capacity at ticketed events with patrons in allocated seating. Find out more about more about current Venue 114 room capacities on our [website](#).

Where an event is outside of the scope of the Approved COVID Safe Plan e.g. **non-seated event, social dancing, choirs, orchestras, trade shows and expos** are not under the scope of the approved [COVID Safe Industry Plan for Live Performance/Theatres](#), event organisers must develop a COVID Safe Event Plan or use the COVID Safe Event Checklist (if less than 500 people) in accordance with the [Industry Framework for COVID Safe Events](#).

[Find out more on hosting a COVID Safe Event.](#)



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Contact tracing

- All visitors **MUST** sign in and out using the QR Code
- The event organiser is required to keep a record of all attendees contact information, including name, address and mobile number and provide to Venue 114 whom will keep securely on file for 56 days.
- If requested, this information must be provided to public health officers to assist in the management of the pandemic. The information should be securely stored, not used for any other purpose and deleted/destroyed after 56 days.

Catering

- All catering must be approved by Venue management and no buffets or self-service food is permitted.

Cleaning responsibilities

Sunshine Coast Council will:

- Provide hand sanitiser
- Display the correct COVID-19 and physical distancing signage
- Engage professional cleaners to deep clean the venue on a daily basis

Event Organisers will:

- Consider their environment and what is frequently used and touched by people during their event. To stop the spread, focus efforts on maintaining a clean and hygienic environment.

Breach of conditions

Any breach of the Pandemic Protocols may result in:

- Closure of the event
- Refusal to accept future bookings
- Extra cleaning charges being incurred

**** Pandemic Protocols updated as of 4.00pm, 17 November 2020 ****