



## Risk Assessment For Groups of Children / Young Persons Visiting Venue 114

Prepared by: Brendan Rudduck			Date: 11/10/2022			
Risk	Likelihood	Consequences	Risk rating	Risk treatments	Risk rating after risk treatments	Responsible area for risk treatments
Lost or distressed child	Possible	Minor	M-32	<ol style="list-style-type: none"> <li>Group organisers to nominate a meeting spot for all students in the event someone gets lost.               <ol style="list-style-type: none"> <li>Recommended spot is the Box Office.</li> </ol> </li> <li>Group organisers to record their contact details with staff should lost children be found so that they can be notified if a lost child is found.</li> <li>Venue 114 staff to assist Group Organisers in the event a child is missing or lost.</li> </ol>	L-12	<ol style="list-style-type: none"> <li>Group Organisers</li> <li>Group Organisers</li> <li>Venue 114</li> </ol>
Lost property	Possible	Insignificant	L-12	<ol style="list-style-type: none"> <li>An area for lost property to be collected.</li> <li>Venue procedures to record patron details if reported lost property has not been located to allow the patron to be notified should the property be found.</li> </ol>	L-12	<ol style="list-style-type: none"> <li>Venue 114</li> </ol>
Staff to children ratio This could involve not enough supervision for children, lost child/children	Possible	Minor	M-32	<ol style="list-style-type: none"> <li>Based on Ed Qld Excursion Legislation.               <ol style="list-style-type: none"> <li>Teacher/Parent to student ratio is:                   <ol style="list-style-type: none"> <li>1:5 for Prep</li> <li>1: 10 for Yrs 1-3.</li> </ol> </li> <li>For any child with behavioural needs or disability requirements teachers would have an aide/parent for the child.</li> </ol> </li> </ol>	L-12	<ol style="list-style-type: none"> <li>School / Group Organiser</li> </ol>

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Injuries through accidents such as trips and falls.	Possible	Minor	M-32	<ol style="list-style-type: none"> <li>1. Group organisers to monitor conduct of young people and prevent inappropriate behaviour likely to result in injuries.</li> <li>2. Venue staff to minimise any trip hazards found e.g. clean up any spilt liquids and signage for trip hazards</li> </ol>	L-12	<ol style="list-style-type: none"> <li>1. Group Organisers</li> <li>2. Venue 114</li> </ol>
Injuries caused by rush/panic in event of an evacuation	Rare	Major	H-64	<ol style="list-style-type: none"> <li>1. Any evacuations to be led by venue staff and evacuation procedures. All patrons to follow instructions.</li> <li>2. Group organisers to inform Venue 114, prior to visit, of any issues that may hinder their group's safe and timely evacuation (e.g. mobility issues).</li> </ol>	M-44	<ol style="list-style-type: none"> <li>1. Venue 114</li> <li>2. Group Organisers</li> </ol>
Delayed arrival (e.g. transport failure)	Likely	Insignificant	L-16	<ol style="list-style-type: none"> <li>1. Group organisers to arrange to arrive minimum 30 minutes early and to consider traffic delays e.g. school traffic.</li> <li>2. Group organisers to contact Venue 114 Box Office and advise if a delay is expected.</li> </ol>	L-16	<ol style="list-style-type: none"> <li>1. Group Organisers</li> </ol>
Theatrical effects including but not limited to: mist, fogs, bright or flashing lights, strobing lighting, loud and/or sudden noises with potential to scare or induce a medical reaction.	Likely	Minor	M-36	<ol style="list-style-type: none"> <li>1. Group Organisers to advise of any students that have a medical history that may scare or induce a medical reaction e.g. epilepsy.</li> <li>2. Venue 114 to comply with WH&amp;S procedures.</li> </ol>	L-16	<ol style="list-style-type: none"> <li>1. Group Organisers</li> <li>2. Venue 114</li> </ol>
Weather related risks such as sunburn, dehydration, cold and wet.	Unlikely	Moderate	M-48	<ol style="list-style-type: none"> <li>1. Check weather forecast and ensure children are appropriately equipped: <ol style="list-style-type: none"> <li>a. Hot weather: sunhat, water and sunscreen.</li> <li>b. Cold/wet weather: warm waterproof clothing (umbrellas should be avoided).</li> </ol> </li> <li>2. In extreme weather conditions groups will be sheltered in Venue 114 as the Centre may open as an emergency evacuation centre</li> </ol>	L-24	<ol style="list-style-type: none"> <li>1. Group Organisers</li> <li>2. Venue 114</li> </ol>

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Precinct hazards: Traffic – Venue 114 is on Sportsmans Parade which at times are particularly busy e.g school times, during VENUE 114 and Stadium events, weekend markets etc.	Unlikely	Major	H-68	1. Group organisers to: <ol style="list-style-type: none"> <li>a. Warn young people of hazards;</li> <li>b. Be aware of location of young people; and</li> <li>c. Implement specific risk treatments appropriate for the group (e.g. managed road crossing).</li> </ol> Groups to use pedestrian crossings around precinct and drop off area where possible.	L-24	Group Organisers

## Risk Assessment Process

1 IDENTIFY the risks or hazards; 2. ASSESS the risks or hazards (using likelihood and consequence) 3 CONTROL the risks or hazards

		CONSEQUENCES				
		<u>Insignificant</u>	<u>Minor</u>	<u>Moderate</u>	<u>Major</u>	<u>Catastrophic</u>
Risk Category		Little or no impact, injury, disruption or inconvenience	Minor impact, injury, disruption or inconvenience requiring minimal effort to manage	Moderate impact, injury, disruption or inconvenience that can be managed under normal procedures	Major impact, injury, disruption and inconvenience requiring considerable management effort	Extensive impact, injury, disruption or inconvenience requiring massive effort to manage
LIKELIHOOD	<b>Almost Certain</b> <i>is expected to occur</i>	M-28	M-40	H-60	E-88	E-100
	<b>Likely</b> <i>will occur at most times</i>	L-16	M-36	H-56	E-84	E-96
	<b>Possible</b> <i>might occur at some time</i>	L-12	M-32	M-52	H-72	E-92
	<b>Unlikely</b> <i>could occur at some time</i>	L-8	L-24	M-48	H-68	H-80
	<b>Rare</b> <i>may occur in rare circumstances</i>	L-4	L-20	M-44	H-64	H-76

Low Risk (L-4 to L-24)	Manage via routine procedures	High Risk (H-56 to H-80)	Manage via prioritised action/s
Medium Risk (M-28 to M52)	Manage via planned action/s	Extreme Risk (E-84 to E-100)	Manage via immediate actions